



European Committee for Standardization

The new CEN New Work Item Proposal form

Novelties and implementation

Recorded webinar for TBOs

Your speakers today



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Content of the presentation

- ▶ Concept of NWIP form
- ▶ Why a new NWIP form?
- ▶ Diving into the NWIP form

The NWIP form

- ▶ To be submitted to the concerned CEN/TC when adopting a NWI (incl. activation of a PWI)
- ▶ To be **attached to the CIB**
- ▶ Once the NWI is approved, the secretary shall register it in the TC work programme through the **Projex-Online Working Area**
- ▶ The information of the NWIP form are identical to those included on Projex-Online Working Area

[Source: https://boss.cen.eu/reference-material/guidancedoc/pages/tcnewwi/](https://boss.cen.eu/reference-material/guidancedoc/pages/tcnewwi/)

Why a new NWIP form?

Through Decision BT 22/2021, CEN BT approved the new NWIP form to:



Integrate the **United Nations Sustainable Development Goals**



Integrate **digital aspects**



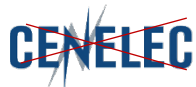
Increase visibility of **environmental aspects**



Improve section on **target dates** of the Flexible standards development process



Bring **more clarity** on certain aspects



Remove CENELEC references



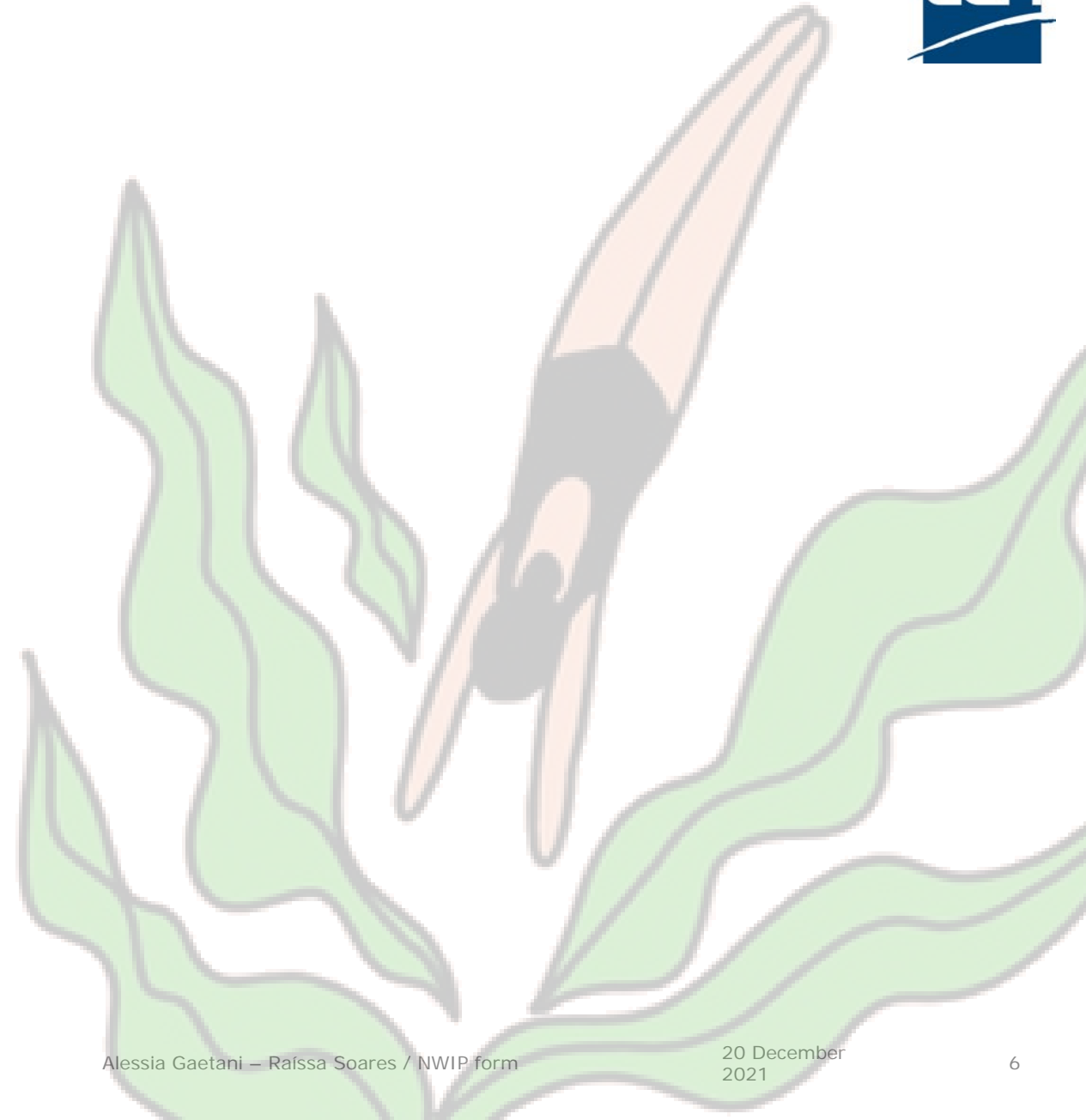
Remove outdated information



The new NWIP form
enters into force on
2022-01-10

Find it here: <https://boss.cen.eu/reference-material/formstemplates/pages/>

Let's dive into the New Work Item proposal form



Changes in Working Area



- ▶ Explicit mention of modality of voting for amendments and revisions that change the scope of the standard:

Section 1 - Complete type of deliverable and item description

1. Deliverable

- EN
- TS
- TR

2. This item corresponds to

- A new project

- An amendment to an EN

- the scope will change (weighted vote required - select the right option in the CIB) ▶
- the scope will not change (simple majority vote required - select the right option in the CIB)

- The revision of an EN Add Remove

- the scope will change (weighted vote required - select the right option in the CIB)
- the scope will not change (simple majority vote required - select the right option in the CIB)

- Change of scope → weighted vote
- No change of scope → simple majority



Digital transformation is a key part of CEN and CENELEC's Strategy 2030, specifically around Goal 2

"Our customers and stakeholders benefit from state-of-the-art digital solutions"



A dedicated section on the new NWIP form about:

- Online Collaborative Authoring platform
- Inclusion of non-Word/PDF content

Changes in Working Area

► Digital aspects

Section 4 - Digital aspects

10. Digital aspects

The deliverable is intended to be developed using the Online Collaborative Authoring platform

The deliverable is intended to include non-Word/PDF content, e.g. audio files, XML schemas, machine-readable formats or software.

Please provide details of the non-Word/PDF content:

None of the above

If yes to either of these questions, CCMC will contact you for feasibility and organizational aspects.

The use of Online Collaborative Authoring platform is for drafting the text of the standard

The existence of any content that is non-Word/PDF is to be indicated and explained in the field below



If any of these fields were selected, CCMC will contact you upon the reception of the decision and instruct you accordingly

United Nations Sustainable Development Goals (UN SDGs)



- ▶ In early 2021, CEN and CENELEC embarked on a project to achieve the UN Sustainable Development Goals (SDGs) with a **more systematic approach to standards**
- ▶ As of November 2021, selected CEN and CENELEC TCs were invited to perform a **mapping exercise** → the result will be displayed on the CEN-CENELEC website and on the webpages of the TCs in Spring 2022



Through a dedicated section on the new NWIP form, **each NWI will be mapped**

A CEN-CLC steering group developed a **toolkit** that provides guidance for the mapping

Changes in Working Area

► United Nations Sustainable Development Goals (UN SDGs)

Section 5 - UN Sustainable Development Goals (SDGs)

11. UN Sustainable Development Goals (SDGs)

Please select any UN Sustainable Development Goals (SDGs) that this document will support. For more information visit the SDG section of the CEN-CENELEC website (currently under development).

- | | |
|--|--|
| <input type="checkbox"/> GOAL 1: No Poverty | <input type="checkbox"/> GOAL 9: Industry, Innovation and Infrastructure |
| <input type="checkbox"/> GOAL 2: Zero Hunger | <input type="checkbox"/> GOAL 10: Reduced Inequalities |
| <input type="checkbox"/> GOAL 3: Good Health and Well-being | <input type="checkbox"/> GOAL 11: Sustainable Cities and Communities |
| <input type="checkbox"/> GOAL 4: Quality Education | <input type="checkbox"/> GOAL 12: Responsible Consumption and Production |
| <input type="checkbox"/> GOAL 5: Gender Equality | <input type="checkbox"/> GOAL 13: Climate Action |
| <input type="checkbox"/> GOAL 6: Clean Water and Sanitation | <input type="checkbox"/> GOAL 14: Life Below Water |
| <input type="checkbox"/> GOAL 7: Affordable and Clean Energy | <input type="checkbox"/> GOAL 15: Life on Land |
| <input type="checkbox"/> GOAL 8: Decent Work and Economic Growth | <input type="checkbox"/> GOAL 16: Peace, Justice and Strong Institutions |
| <input type="checkbox"/> None of the above | |

Proposed rationale for the selected SDG(s) - optional

11. UN Sustainable Development Goals (SDGs)

- GOAL 1: No Poverty
- GOAL 2: Zero Hunger
- GOAL 3: Good Health and Well-being
- GOAL 4: Quality Education
- GOAL 5: Gender Equality

Changes in Working Area

Section modified to avoid failure in the creation of the projects.
Any information regarding documents from another organisation
should be provided in Section 1, question 3.

14. The project is based in

- No document from another organization
- An ISO document (not covered by a parallel procedure)
 - Identical
 - Non-identical

ISO project reference Issue year  ISO project ID 

A document from another organization

- Identical
- Non-identical

Organization name  Document reference  Issue year 



NWI — Dates for flexible WIs



Dates provided in the form should be correct and compliant to the rules of the [flexible development of standards](#).

<p>19. Please provide the target dates for the below key stages.</p> <p>19.1 – For ENs</p> <p>This section applies only to WIs for homegrown CEN standards (excluding ISO adoptions), WIs under VA with CEN lead only and homegrown standards developed by a CEN-CLC/JTC (with CEN lead). This section does not apply to the adoption of PWIs. For JTCs also add the durations in week.</p>			
<u>Project start date (10.99)</u>	<u>Dispatch of 1st WD (20.60)</u>	<u>Dispatch of ENQ (30.99)</u>	<u>Dispatch of FV draft (45.99)</u>
yyyy-mm-dd	<p>It is half the number of weeks planned for ENQ (30.99)</p> <p>For CEN/TC: automatically calculated via Working Area</p> <p>For JTC: date will be added by CCMC</p>	<p>yyyy-mm-dd</p> <p>For JTC only: to indicate the duration in weeks from 10.99</p> <p>10.99 + X weeks</p>	<p>yyyy/mm/dd</p> <p>For JTC only: to indicate the duration in weeks from 40.60</p> <p><u>40.60 + X weeks</u></p>

NWI JTCs — Dates for flexible WIs

Dates provided in the form should be correct and compliant to the rules of the [flexible development of standards](#).

PROJECT MANAGMENT					
Proposed target dates					
1 st WD (20.60)	2020-01-27	ENQ (30.99)	2020-02-17	FV (45.99)	2020-11-17
	BT approval + 3 weeks		BT approval + 6 weeks	(EN/HD ONLY)	12 weeks
Drafting Body					

➔ Dates + Number of weeks

PROJECT MANAGMENT					
Proposed target dates					
1 st WD (20.60)	BT approval + 3 weeks	ENQ (30.99)	BT approval + 6 weeks	FV (45.99)	12 weeks
				(EN/HD ONLY)	

➔ Number of weeks

40.60 + 12 weeks

[Flexible Timeframe Calculator](#)

Reminder: The date for the circulation of the 1st WD (20.60) is a fixed date. It is always half the time for the circulation of the draft for the Enquiry (30.99).

Thank you for your attention

Questions? Do not hesitate to contact your sectoral PM

www.cencenelec.eu

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