



European Committee for Standardization

Webinar for CEN TBOs - TS & TR new process



Webinar moderator



Els SOMERS

Project Manager

Public Relations

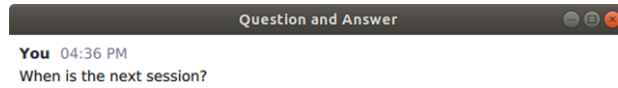
CEN-CENELEC

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- ▶ You are muted
- ▶ Use the Q&A panel to submit your questions

A screenshot of a question submission form. It features a text input field with the placeholder text 'Type your question here...'. Below the input field, there is a checkbox labeled 'Send anonymously' and a 'Send' button.

- ▶ Talk about us on Twitter [#training4standards](#) [@Standards4EU](#)

Your speakers



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Development timeframe for TS and TR



More flexibility given to Technical Bodies (TBs) for the **development** of Technical Specifications (TSs) and Technical Reports (TRs) by BT:

No longer 52-week limitation from stage 10.99 to 30.99!!!

Development timeframe for TS and TR



BT agreed that:

TBs **plan the development time** for each homegrown TS or TR NWI and indicate the target date for 30.99 in the Projex-Online Working Area

No time limitation (unless the WI is requested under a SReq with set deadlines)

***Decision ref: CEN/BT 014/2023 & CLC/BT D174/001
applicable for all new projects as of 2024-03-01***

Short demo – Changes in Working Area



Test 1: I want to create a NWI to develop a TR with a Target Date 'Dispatch of Voting Draft (30.99)' that is equal to 2 years from 10.99

Remarks:

1. You need to click on 'Calculate targets dates' to set the date for 'Dispatch of Voting Draft (30.99)' before modifying the date.
2. When calculating target dates for 30.99 for TSs & TRs, this date will be set by default to 10.99 + 52 weeks.

Note: Demo is done via Projex-Online test area.

Screenshot from Projex Online Working Area



Section 10 - Track and Technical Committee Plan

18. Track

- Enquiry + Formal Vote (ENQ+FV)
- Vote on TS/TR by correspondence

19. Please provide the target dates for the below key stages

Dispatch of 1st Working Draft (20.60):

Dispatch of Voting Draft (30.99):

Project start date:

Please enter the start date of the project and push on the button 'Calculate target' dates to simulate your technical committee plan.

Remark: The dates may still be manually changed after the simulation.

BT agreed also that:

- If no dates are filled in, the **default date** for 30.99 will be set to **52 weeks** from stage 10.99 (i.e. recommended timeframe)
- WG Convenors are encouraged to circulate working drafts to TBs (20.60) in time to allow subsequent submission to a 4-week TB commenting period (not mandatory)

- ▶ TBs shall monitor in Projex-online the development of their WIs **to ensure delivery by the set deadline** (stage 30.99) and take measures in case of delay, to avoid the risk of deletion of WIs in unjustified cases
- ▶ The initially planned (stage 30.99) for TS and TR can be **modified once** with a simple agreement of the TB Officers, in coordination with the WG Convenor, via the 'one change option' in Projex-Online Working Area
- ▶ A **Tolerance** for TS & TR can be requested **once** by the TB Officers in agreement with the WG Convenor (via email to dataservice@cencenelec.eu).

Note: CCMC is currently looking into allowing the request for tolerance via Working Area 'Actions without TB decisions'.

Short demo – Changes in Working Area



Test 2: I want to use the 'one change option' to modify the Target Date 'Dispatch of Voting Draft (30.99)' of a TS.

Note: this option can only be used once!

Note: Demo is done via Projex-Online test area.

Projex Online Working Area – One change option



Actions not requesting a decision

Modification type ⓘ

Select the Work Item to update

ⓘ

Stage Code	Stage	Target date	
10.99	Decision on WI Proposal	<input type="text" value="2024-01-30"/>	+ 26 weeks
20.60	Circulation of 1st WD	<input type="text" value="2024-07-30"/>	+ 39 weeks
30.99	Acceptance of TS draft	<input type="text" value="2025-"/> ⓘ	+ 13 weeks
50.20	Submission to Vote on TS	<input type="text" value="2025-07-30"/>	+ 12 weeks

Points of attention



- In case of mandated work item, the target dates shall be compatible with the deadlines set in the SReq
- TBs receive an email (Alert) 12 weeks before the planned date (30.99) inviting them to take relevant actions
- TSs & TRs cannot be amended
- Corrigenda on TSs & TRs are allowed
- TSs & TRs can be replaced by a new edition
- TSs are reviewed at least every three years
- TRs are reviewed as appropriate, there is no time limit!

Process for TS and TR under JTCs



Same principles apply, e.g. greater flexibility, JTCs to decide on the planned dates for 30.99, BUT

the JTC secretary will have to continue introducing the target dates in **the NWI form!**

The NWI form will be presented to CEN and CENELEC Technical Boards for final approval, as per current practice.

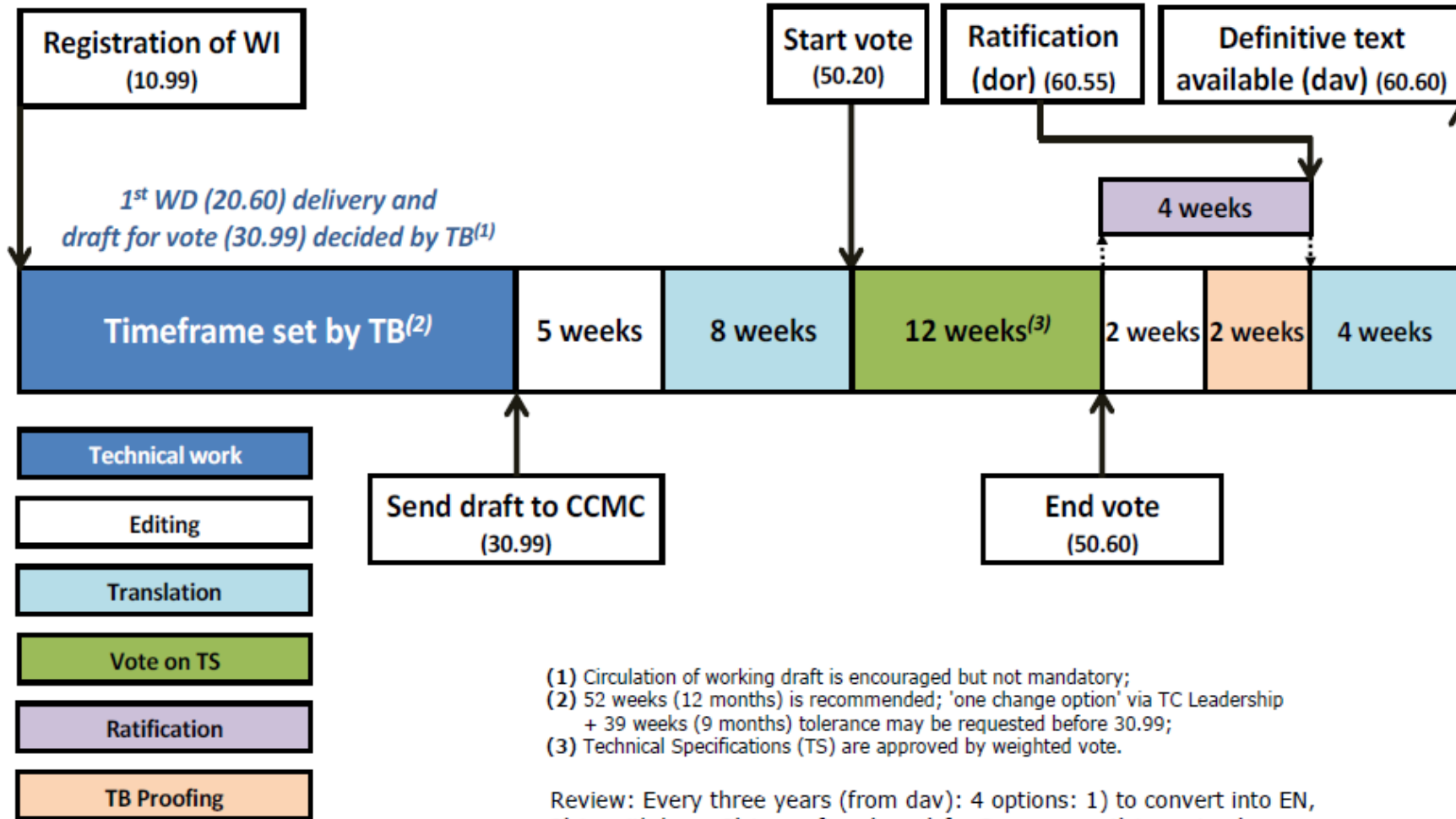
This process is not delegated to CEN-CLC/JTCs.



For TSs and TRs

<u>Project start date (10.99)</u>	<u>Dispatch of 1st WD (20.60)</u>	<u>Dispatch of draft for Vote (30.99)</u>
<u>yyyy-mm-dd</u>	<u>yyyy-mm-dd</u>	<u>yyyy/mm/dd</u>

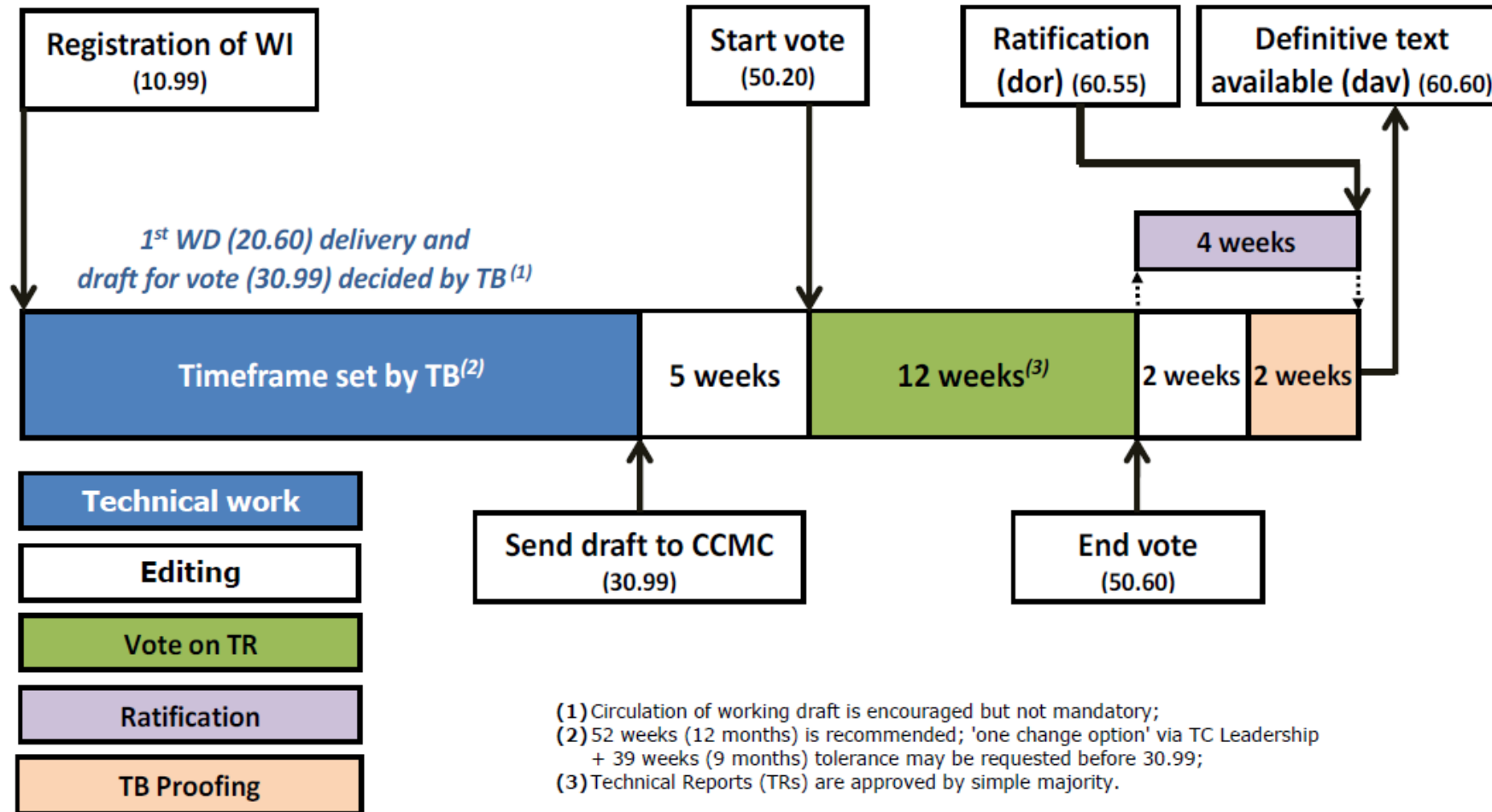
Development timeframe for TSs



- (1) Circulation of working draft is encouraged but not mandatory;
- (2) 52 weeks (12 months) is recommended; 'one change option' via TC Leadership + 39 weeks (9 months) tolerance may be requested before 30.99;
- (3) Technical Specifications (TS) are approved by weighted vote.

Review: Every three years (from dav): 4 options: 1) to convert into EN, 2) to withdraw, 3) to confirm (once) for 3 years; or 4) to revise (new edition of TS)

Development timeframe for TRs

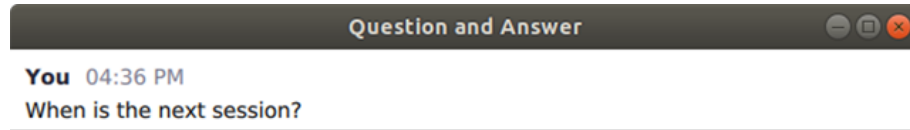


Review: No limited lifetime.

Question time



- ▶ Use the Q&A panel to submit your questions



Type your question here...

Send anonymously

Send



European Committee for Standardization

Thank you for your participation!

Upcoming webinars

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2024-03-05 - [8th Cybersecurity Standardization Conference](#)

2024-03-19 - [Webinar 'Ensuring a smooth transition between GPSD and GPSR'](#)

2024-04-16 - [Webinar on EN ISO 14083 - GHG emissions accounting for transport operations, in the context of new Commission's proposal CountEmissions and other relevant EU legislation](#)