



European Committee for Standardization

# Webinar 'CEN BOSS: Preparation and Submission of Files editing guidance'



# Webinar moderator



**Els SOMERS**

Project Manager

Public Relations

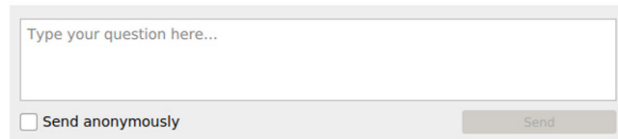
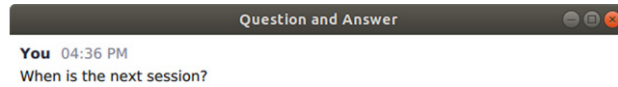
CEN-CENELEC

[esomers@cencenelec.eu](mailto:esomers@cencenelec.eu)

# Get the most out of the webinar today



- ▶ You are muted
- ▶ Use the Q&A panel to submit your questions



- ▶ Talk about us on Twitter [#training4standards](#) [@Standards4EU](#)

# Your speaker

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**Amy Jayne CONLEY**  
Editor CEN and CENELEC  
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# In today's discussion...

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- ▶ CEN BOSS Drafting Page
  - ▶ Live demonstration
- ▶ Useful Reminders & Information
- ▶ Future Webinars

# CEN BOSS Drafting Page

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- ▶ Newly-updated and maintained
- ▶ All the drafting guidance/resources needed
- ▶ Links, examples, and more!

## CEN BOSS

## Preparation and Submission of Files



# Useful Reminders & Information



- ▶ **Simple Template & Quick-start Guide**

- ▶ Keep a copy to hand for all your drafting needs

- ▶ **Always use the text CEN prepares**

- ▶ ENQ → previous publication

- ▶ FV → ENQ text edited by CCMC





- ▶ Help! I need to contact someone for...
  - ▶ Procedural matters → Mail Production/Technical PM
    - ▶ Time-frames, something other than the content of my standard...
    - ▶ [production@cencenelec.eu](mailto:production@cencenelec.eu)
  - ▶ Editorial matters → Your editor/Technical PM
    - ▶ Everything to do with the content of my standard, where is my text (post editing)?
    - ▶ Found on [ProjexOnline](#)

# Future Webinars

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- ▶ Webinars for Standards Drafters 2024!
- ▶ Full process of drafting!
- ▶ Live editing of a standard!



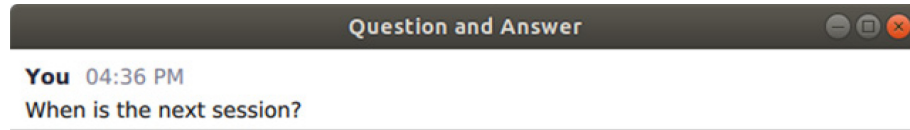
# Your feedback



# Question time



- ▶ Use the Q&A panel to submit your questions



Type your question here...

Send anonymously

Send



European Committee for Standardization

# Thank you for your participation!

## Upcoming webinars

2024-03-19 - [Webinar 'Ensuring a smooth transition between GPSD and GPSR'](#)

2024-03-21 - [Webinar 'New process for harmonized standards under parallel development'](#)

2024-04-16 - [Webinar on EN ISO 14083 - GHG emissions accounting for transport operations, in the context of new Commission's proposal CountEmissions and other relevant EU legislation](#)