European Standardization Organizations
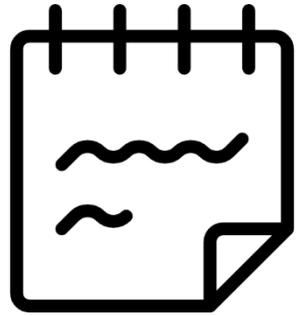
Online Standards Development Info Session Authoring

2026-02-25

Agenda

▶ Welcome

▶ How to get started with OSD ?

▶ Scope and permissions accesses

▶ Demo

Single source of truth...

OSD

Collaborative Authoring

Comment resolution & consensus building

Member commenting

CCMC internal editing

Supported CEN deliverables in OSD

▶ OSD covers the full standards drafting process from Project Creation to Publication since July 2025

	Phase 1 Authoring & Editing (00.60 to 40.10)	Phase 2 Member Commenting (40.20 to 50.10)	Phase 3 End to end process (50.20 to 60.60)
CEN Homegrown Standards EN, TR,TS (hEns excl), // VA (ISO lead)	✓ **Already available**	✓ **Already available**	✓ **Already available**
CEN Harmonized Standards (hENs), CWA, 2nd procedures	2026		

How to create a project in OSD ?

1 **At PWI or WI activation**

➢ In **NWI form or in Working Area**, tick the box in section Digital Aspects

➢ CCMC Data service will communicate the request and the WI number to OSD project team

➢ OSD project team will check if the deliverable is supported ; create the document and contact OSD Leaders

When a document is created, a **dynamic URL** is provided to OSD Leaders of the document

https://sd.cen.eu/authoring/current/*WINUMBER*

How to create a project in OSD ?

2 **Once PWI or WI are already activated**

Call for projects - Drafting stage

Is your project:

· A CEN EN, TR, TS?

· New or a revision (not an amendment or corrigendum)?

· Homegrown (not under the Vienna Agreement)?

· Preferably in stage 00.60 or 10.99?

· Ready for drafting to start?

If your project ticks these boxes, join the digital transformation! Fill-in **this evaluation form** to start drafting in the OSD tool.

If your project doesn't tick the boxes (e.g. CENELEC projects, amendments), then don't worry - we're working on getting the tool ready for you to use in the future. Please register for an info session or get in touch to learn more.

Please note that we are keeping number of projects at low volume as manual work is required. We keep the possibility to accept or not request.

➢ On OSD project webpage, fill-in the evaluation form to request project creation in OSD

➢ OSD project team will check if the deliverable is supported ; create the document and contact OSD leaders

When a document is created, a **dynamic URL** is provided to OSD Leaders of the document

https://sd.cen.eu/authoring/current/*WINUMBER*

Authoring Access roles (drafting stages)

▶ Roles in OSD and associated permissions are automatically allocated and instantly daily based on **Global Directory roles**

Global Directory – CEN Admin view

OSD Leaders

I can do … everything !

As a ….

- WG Secretary
- Convenor
- TC Secretary
- Convenor/Sec support team
- …..

View content
Add content
Accept/reject tracked changes
Unlock own clauses
Unlock others' clauses
Add/delete/move clauses
Add/delete own comments
Reply to others' comments
Resolve comments
Export
Manage author & commentor roles

OSD Author

To draft the standard, OSD Leader can **manually** appoint **OSD Author(s)** among OSD Commenters

I can …

View content
Add content
Unlock own clauses
Add/delete/move clauses
Add/delete own comments
Reply to others' comments
Export

OSD Commenter

As a ….

- Committee Member
- ….

I can … provide comments

View content
Add/delete own comments
Reply to others' comments
Export

OSD Reader

As a ….

- Liaison representative
- Document monitor
- …

I can … read the document

View content

Authoring Access roles

▶   Check out the detailed Permissions Matrix on CEN Experts site

▶   Ensure everybody is properly registered with the correct role in GD

Demo

Thank you

www.cencenelec.eu

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